

Take the Three Step Test

If you are not sure that you are lobbying the following questions may help you decide. Before you take the test you may wish to read the [Quick Guide to the Act](#).

1. Are you one of the following?

- An **employer** with more than 10 employees where the communications are made on your behalf
- A **representative body** with at least one employee communicating on behalf of its members and the communication is made by a paid employee or office holder of the body
- An **advocacy body** with at least one employee that exists primarily to take up particular issues and a paid employee or office holder of the body is communicating on such issues
- A **third party** being paid to communicate on behalf of a client who fits into one of the preceding three categories
- Any **person** communicating about the [development or zoning of land](#)

You can read more details on this question [here](#), and specifically on the zoning and development of land [here](#).

2. Are you communicating about a relevant matter?

A relevant matter is one which relates to:

- The initiation, development or modification of any public policy or of any public programme
- The preparation or amendment of any law
- The award of any grant, loan, contract, or of any licence or other authorisation involving public funds

other than the implementation of any such policy, programme, enactment or award or any matter of a technical nature only.

There are excepted and exempted communications. You can read about them [here](#).

3. Are you communicating either directly or indirectly with a Designated Public Official?

You can find more information about Designated Public Officials [here](#).

If you answered YES to all three questions then you are most likely lobbying.

Visit the [Information for Lobbyists](#) section of this website to find out your next steps.